



# Southern Taiwan University of Science and Technology

## Check-Off List (PhD Program)

Department/College:

Name:

Student I.D. No.:

Please print out, complete, and return this form to the Registration Office(L103).

Tasks below must be marked and signed in.

	Tasks	Pass	Signature
Department Office	<b>1. Thesis Advisor's Approval and The Final Similarity Score</b> The finalized theses/dissertations shall be submitted to the Turnitin again. Higher-than-criteria (determined by the departments) similarity score is unacceptable. (The advisor shall review the final Turnitin Originality Report, fill out the qualified similarity score, and sign on the right side.)	<input type="checkbox"/>	<b>Similarity Score is</b> _____%
	<b>2. Electronic Thesis/Dissertation Submission (in PDF format)</b> Submit <a href="http://cloud.ncl.edu.tw/stust">here</a> ( <a href="http://cloud.ncl.edu.tw/stust">http://cloud.ncl.edu.tw/stust</a> ) ※Please ask for the account number and password from your department office for the thesis/dissertation submission.	<input type="checkbox"/>	
	<b>3. Return</b> e.g. Lab keys, instruments, etc.	<input type="checkbox"/>	
	<b>4. One Copy of the Graduation Thesis (deep red hardbacks)</b> stored by the department office. <input type="checkbox"/> Make my thesis/dissertation available immediately. <input type="checkbox"/> Delay the public release of my thesis/dissertation (the form <a href="#">學位論文延後公開申請書(南臺)</a> should NOT be bound into the thesis)	<input type="checkbox"/>	
Acct. Office	<b>5. Accounting Office (L211)</b> All fees due are paid.	<input type="checkbox"/>	
Library	※To continue Step 6, please ensure Step 1 and 2 are completed. <b>6. Graduation Thesis(deep red hardbacks) *1 and STUST Authorized Agreement for Thesis/Dissertation*1</b> <input type="checkbox"/> Make my thesis/dissertation available immediately. <input type="checkbox"/> Delay the public release of my thesis/dissertation (the form <a href="#">學位論文延後公開申請書(南臺)</a> should NOT be bound into the thesis)	<input type="checkbox"/>	
	<b>7. Books Return</b>	<input type="checkbox"/>	
ARIC	<b>8. The Career Goal Survey</b> Fill out the survey <a href="http://portal.stust.edu.tw/job">here</a> ( <a href="http://portal.stust.edu.tw/job">http://portal.stust.edu.tw/job</a> )	<input type="checkbox"/>	
Registration Office	<b>9. Upload to the FlipClass the Entire Turnitin Similarity Report. (<a href="https://flipclass.stust.edu.tw">https://flipclass.stust.edu.tw</a>)</b> <b>10.Original Thesis Verification Form (should NOT be bound into the thesis)</b> <b>11. Graduation Dissertation (deep red hardbacks) *1</b> <input type="checkbox"/> Make my thesis/dissertation available immediately. <input type="checkbox"/> Delay the public release of my thesis/dissertation (the form <a href="#">學位論文延後公開申請書(國圖)</a> should NOT be bound into the thesis) <b>12. One copy of the ARC Card (required).</b> ※Before you come to the final stop, please confirm with your advisor if the confirmation marks form and scoring sheets have been returned already.	<input type="checkbox"/>	