

THESIS FORMAT

Order of Thesis Content

The order of thesis content should be placed as below:

- 0. Bound Edge of the Thesis (refer to the Appendix A)**
- 1. Cover Page (refer to the Appendix B)**
- 2. Fly Page**
- 3. Title Page (the same as the Cover Page)**
- 4. Thesis Verification Form (must be printed out from the Degree Exam Application System-<http://portal.stust.edu.tw/DegreeApp/login.aspx>)**
- 5. Abstract (English and Chinese, 300-350 words, no more than 1 page)**
- 6. Acknowledgements (optional)**
- 7. Table of Contents**
- 8. List of Tables**
- 9. List of Figures**
- 10. Main body of the thesis**
- 11. Reference**
- 12. Appendices(optional)**
- 13. Author brief introduction(optional)**

Format of Text

2.1 Typescript

Any version of Microsoft Office Word is acceptable. Set up the required format as follows.

2.2 Size of paper

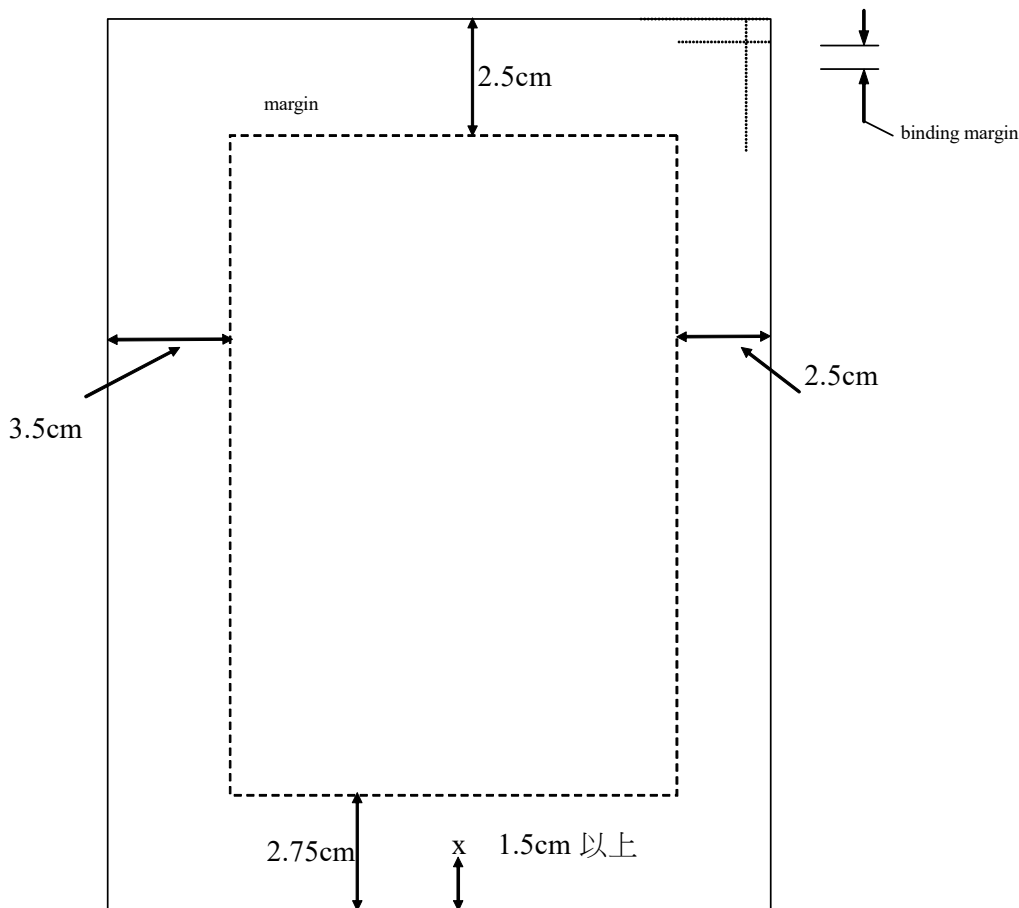
The text shall be produced on A4-size paper.

2.3 Language

Thesis should be written in Mandarin exclude those for second language graduate program (Applied English or Japanese department). Thesis for international graduate students could be written in English.

2.4 Margin

Margin of the left-hand edge of a recto shall be 3.5 cm; 2.5 cm for the right-hand edge of a verso; 2.5 cm for the top edge, and 2.75 cm for the bottom edge.



2.5 Page Number

Roman numerals such as i, ii, iii, iv,... should be used for page numbers **before** the main text. Arabic numerals 1, 2, 3, ...should be used in the main text.

2.6 Font

Times New Roman

2.7 Size of character

The size of character used in the main text should be 12; 18 is used for subtitles, 20 for titles and 24 is used for the topic of the thesis.

2.8 Word Space

For WinWord, around 89 characters printed in each line. You can use the WinWord “Text Justify” function dressing the entire printed page.

2.9 Paragraph Space

All paragraphs should have 0 line spacing between the last paragraph and one line spacing between the next paragraph.

2.10 Row Space

In typescript, 1.5 line spacing shall be used; text shall be set with even or proportionate spacing between words.

2.11 Indent

Please make five characters space indented at the beginning of each paragraph. Two characters space (around 4mm) indent in your “Table”, “Example” or “Clause”. If the citation is developed in its own paragraph, ten spaces should be indented from the left edge.

2.12 Figures and Tables

2.12.1 Numbering of Figures and Tables

Place a period after numbering the table or figure.

Examples: Table 2.1.

Figure 2.1.

The title of the **table** should be put **above** it, space 6pt. The title of the **figure** should be put **below** it, space 6pt. If the title/figure is more than one row, Inverted Pyramid Style should be used. For example:

Table2.1 Best-fitting multiple regression models assuming instantaneous and sequential island separations

Other examples:

Table2.1 Growth of subsidiary company in Taiwan

	Q1	Q2	Q3	Q4
Taipei	20.4	27.4	90	20.4
Taichung	30.6	38.6	34.6	31.6
Tainan	45.9	46.9	45	43.9

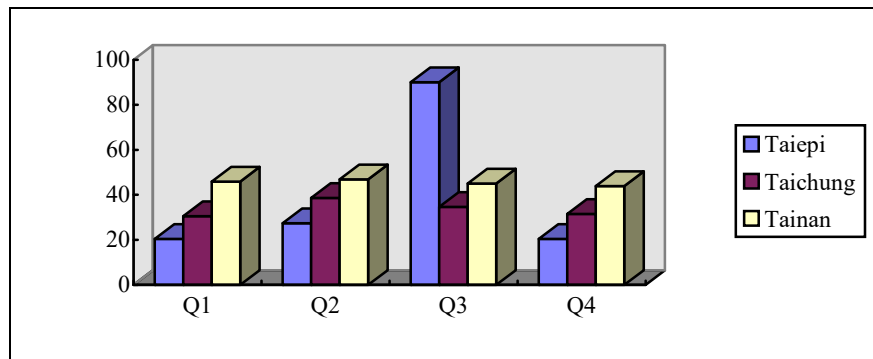


Figure 2.2: Capital accumulation of each season

Appendix A: bound edge of a book

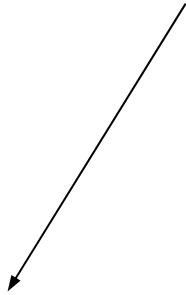
**Southern Taiwan University
Of Science and Technology
Global Master of Business Administration**

**Master's Thesis
Student no.: MA0N0999**

**To Explore the Business Competitive advantage applied to
Non-Profit Organization in the Development Process**

**Graduate Student:
Andrew Chang**

Can be divided into two lines when necessary.



6 cm above back cover for library staff stick book mark



Southern Taiwan University of Science and Technology

Global Master of Business Administration

Master's Thesis

24pt boldface Center
Times New Roman
1.5×24pt

After the 1.5×24pt spacing,
Space5×18pt

**To Explore the Impetus Mechanism of Non-Profit
Organization in the Community Development
Process**

22pt boldface for Title
Times New Roman

18pt boldface
Times New Roman

Graduate Student: Zchong-Hau Li

18pt boldface
Times New Roman
18pt

space 3×18pt

Advisor : Zsau-Fan Kau

space 3×18pt

June, 2018